

(To be published in the Gazette of India, Extra ordinary, Part-II, Section-3, Sub-Section(i))

Government of India
Ministry of Home Affairs
(Narcotics Control Bureau)
NOTIFICATION

New Delhi, Dated, the 2026

G.S.R. _____ – In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Principal Private Secretary (Group ‘A’, Gazetted post) in the Narcotics Control Bureau, under the Ministry of Home Affairs, namely:-

1. **Short title and Commencement.**–

- (1) These rules may be called the **Recruitment of Ministry of Home Affairs, Narcotics Control Bureau, Principal Private Secretary, Recruitment Rules, 2026.**
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.** – The number of the said post(s), their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications, etc.**– Method of recruitment, age- limit, other qualifications etc. and other matters relating thereto, shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.** – No person,–

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule:

5. **Power to relax.** – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order, for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** – Nothing in these rules shall affect reservations, relaxation in age-limit, and other concessions required to be provided for Candidates belonging to the Scheduled- Castes, the Schedule Tribes, and other special category of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of the post.	Number of post.	Classification.	Level in the Pay Matrix	Whether selection post or non-selection post.	Age limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Principal Private Secretary	2* (2025) Subject to variation dependent on the workload.	General Central Services, Group-'A' Gazetted Ministerial.	Level-11 (Rs. 67700-208700) in the pay matrix	Selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees .	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled up by various methods.	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made.	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	2 years for promotes	100% by promotion failing which by Deputation	<p>Promotion:</p> <p>Senior Private Secretary of Narcotics Control Bureau in level-8 of the Pay Matrix with eight years of regular service in the Grade or a combined regular service of 10 years in Private Secretary and Senior Private Secretary and having successfully completed 02 weeks training in subject/area of work relevant to duties and responsibility of the post.</p> <p>Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their</p>	<p>Departmental Promotion Committee (for considering promotion):</p> <ol style="list-style-type: none"> Chairman or Member, Union Public Service Commission Director General or Deputy Director General, Narcotics Control Bureau. Joint Secretary, Ministry of Home Affairs 	Consultation with Union Public Service Commission is necessary.

seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Deputation

Officers under the Central Government or State Government or Union territories;

(i) holding analogous posts on regular basis in the parent cadre or department;

or

(ii) with five years regular service after appointment thereto on a regular basis in post in the level-10 of the pay matrix or equivalent in the parent cadre or department;

or

(ii) with eight years regular service after appointment thereto on a regular basis in post in the level-8 of the pay matrix or equivalent in the parent cadre or department;

Note 1.- The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

			<p>Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2- Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central government shall not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>		
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(Signature : _____)
Joint Secretary to the Government of India
IS-II, Division, MHA
Phone No. _____

Form to be filled by the Ministry/ Department while forwarding proposal to the Department of Personnel & Training and the Union Public Service Commission for framing Recruitment Rules for posts.

1.	(a) Name of the Posts	Principal Private Secretary
	(b) Name of the Ministry	Ministry of Home Affairs (Narcotics Control Bureau)
	(c) Number of posts	02
	(d) Scale of pay	Level-11
	(e) Class and service to which the posts belong	General Central Service Group 'A' Gazetted
	(f) Ministerial or non-Ministerial) of F.R.9(17)	Ministerial
2.	Appointing Authority	Director General, Narcotics Control Bureau
3.	Duties of the post in detail	Attached
4.	Describe briefly the method(s) adopted for filling the posts hitherto.	Not applicable
5.	Methods of recruitment proposed.	100 % by Promotion failing which deputation
6.	If promotion is proposed as a method of recruitment	
	(a) Designation and number of the posts proposed to be included in the field of promotion.	Sr. Private Secretary, Level-08 Sanctioned Strength- 03
	(b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	8 years
	(c) Percentage of vacancies in the grade proposed to be filled by promotion.	"100% by promotion failing which by deputation", as per existing RRs.
	(d) Have recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission was not required please attach a copy of rules framed. A copy of the rules should be sent DOPT along with the proposal.	RRs of Sr. PS already notified vide GSR No. 645(E) dtd. 22.08.2012. [Copy attached]
	(e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not applicable
	(i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	Not applicable
	(ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion.	Not applicable
	(iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the	Not applicable

	lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	
	(f) (i) Is the promotion to be made on selection or non-selection basis?	Selection
	(ii) Reasons for the proposal (i) above.	Not applicable
	(g) If a DPC exists, what is its composition.	1. Chairman or Member, Union Public Service Commission 2. Director General or Deputy Director General, Narcotics Control Bureau. 3. Joint Secretary, Ministry of Home Affairs Member
	(h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7.	If promotion is not proposed as a method, please state why it is not considered desirable/ possible/ necessary.	Not Applicable
8.	If direct recruitment is proposed as a method of recruitment please state.	No
	(a) The percentage of vacancies proposed to be filled by direct recruitment.	NA
	(b) Indicate if there are any promotional avenues for the direct recruits?	NA
	(c) (i) Age for direct recruits (As per extant GOI instructions)	NA
	(ii) Is age relaxation for Government servants?	NA
	(d) Educational and other qualifications required for direct recruits. (it may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified. Essential Desirable	NA Not applicable
	(e) Whether essential qualification to be prescribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s)	No
	(f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	No
9.	If direct recruitment is not proposed as a method, please state why it is not considered desirable/ possible/ necessary.	Direct Recruitment in Group-A Level- 11 not available.

10.	<p>(i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?</p> <p>(ii) if not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.</p>	<p>Not applicable</p> <p>Not applicable</p>
11.	<p>(a) Is deputation/ absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.</p> <p>(b) The percentage of vacancies proposed to be filled by this method.</p>	<p>Yes, the method of deputation has been proposed under failing which clause.</p> <p>NA</p>
	<p>(c) The period to which deputation will be limited.</p>	<p>Three years.</p>
	<p>(d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.</p>	<p>Officers of the Central Government or the State Government or Union Territories Administration;</p> <p>(i) holding analogous post in Level-11 on regular basis in the parent cadre or department;</p> <p style="text-align: center;">or</p> <p>(ii) with Five year's regular service in the grade rendered after appointment thereto on a regular basis in Level- 10 of the pay matrix Rs. 56100-177500 or equivalent, in the parent cadre or department</p> <p style="text-align: center;">or</p> <p>(iii) with Eight year's regular service in the grade rendered after appointment thereto on a regular basis in Level- 8 of the pay matrix Rs. 9300-34800 or equivalent, in the parent cadre or department</p>
12.	<p>(a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.</p>	<p>Failing which clause has been proposed.</p>
	<p>(b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.</p>	<p>No</p>
	<p>(c) Whether the Recruitment Rules relate to a post which is propose to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?</p>	<p>No</p>

13	(a) Special circumstances, if any, other than those covered by the rules, in which the Commissions may be required to be consulted.	Not applicable
	(b) Whether the Department of Personnel and Training have concurred in the proposal?	No. the proposal is being submitted.
14.	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	No
15.	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.	Shri. Rahul Mathur Asst. Director (P&A) Narcotics Control Bureau 2 nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi, 110066 Telephone: 20867425

Place :

Date :

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