

**ADVERTISEMENT FOR ENGAGEMENT OF RETIRED POLICE OFFICERS AS  
CONSULTANTS IN NCB FOR PAIRVI WORK IN TRIAL COURTS.**

F.No.II/23(2)/2026/Estt-729  
**Narcotics Control Bureau**  
Headquarters,  
R K Puram, New Delhi-110066  
Tel. Nos. 011-26761105, 26761144  
E-mail: [dda-ncb@nic.in](mailto:dda-ncb@nic.in)

Narcotics Control Bureau intends to hire retired police officers (Sub Inspectors/ Inspectors) from Central Police Organisation(s)/ State Police as **Consultant** in NCB for pairvi work in trial courts as per the below mentioned terms & conditions laid down in Ministry of Finance (Deptt. Of Expenditure) OM No. 3-25/2020-EIIIA dated 09/12/2020.

Eligible retired officers, having good health and willing to work as Pairvi Officer in NCB on contractual basis may submit their applications to the concerned Zonal Directors, Narcotics Control Bureau (as per Annexure-II) on or before **15.06.2026** along with a self-attested copy of PPO, LPC/last salary slip and APARs of last 05 years.

**TERMS & CONDITIONS**

**1. Job Description:**

<b>Requirement</b>	<b>Eligibility Criteria</b>	<b>Work Experience/Job Profile</b>
Consultant for the work of a Pairvi Officer in Courts	Retired police officers / officials (SI / Inspectors) of the Central Police Organization / State Police	Minimum 03 years' experience in investigation or prosecution or court duty during trial of criminal cases.

**2. General Terms**

- 2.1 The candidate should have retired from Central / State Government and should have experience in investigation or prosecution of criminal cases or court duty in a criminal court of law.
- 2.2 The candidate should not have completed more than 4 years after his/her retirement from Government Service.

### 3. **Nature of duties:**

To assist the law officers and Investigating Officers in effective conduct of trial proceedings before courts. The officer shall coordinate production of witnesses, documents, case property and material objects, ensure timely service and follow-up of court processes, obtain copies of court orders and depositions, and maintain close liaison with prosecution, investigating teams and court staff. The Pairvi Officer shall also monitor progress of assigned cases, submit periodic status reports to the Zonal Director, immediately report any significant judicial developments, and undertake all ancillary tasks necessary for smooth, timely and effective prosecution of NCB cases.

### 4. **Period of engagement:**

- 4.1 The term of appointment shall be for an initial period of one (01) year which is extendable by another one year on the basis of performance, provided that the age of the Consultant should not exceed 65 years during the contract period.
- 4.2 The engagement of consultant would be on a full-time basis and he would not be permitted to take up any other assignment during the period of consultancy.
- 4.3 The engagement of consultant would be of a temporary nature against the tasks assigned. The engagement can be cancelled at any time by the Zonal Director NCB without assigning any reason.

### 5. **Remuneration payable to consultants:**

- 5.1 In case of Central / State Government retirees covered under the CCS (Pension) Rules, a fixed monthly amount shall be admissible, which shall be arrived at by deducting the basic pension (without commutation, if any) from the pay drawn at the time of retirement (i.e. Basic Pay + Dearness allowance admissible at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the Contract.
- 5.2 While fixing remuneration in case of Central / State Government retirees covered under the National Pension System (NPS), an amount equivalent to 30% of the **last basic pay** as drawn at the time of retirement shall be deducted from the last basic pay and the resultant amount shall be fixed monthly amount as remuneration (DoE (MoF) OM dated 18.10.2023).
- 5.3 No increment shall be allowed during the term of the contract.

- 6. Other entitlements of Consultants:**
- 6.1 Leave:**  
Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed.
- 6.2 Tax Deduction at Source (TDS):**  
TDS/applicable taxes as admissible shall be deducted from the monthly remuneration. A TDS certificate shall be issued by the concerned DDO on demand.
- 6.3 TA/ DA:**  
No TA/DA shall be admissible for joining the assignment or on its completion. However, the consultant would be entitled to draw TA/DA on official tour, if any, as per his/her last entitlement at the time of retirement as per the Government norms.
- 6.4 Accommodation / HRA:**  
No accommodation / HRA shall be admissible.
- 6.5 Transportation Allowance:**  
An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
- 7. Working facilities to be provided:**  
Basic working facilities required for completion of task will be provided as per practices.
- 8. Confidentiality of data and documents:**  
The Consultant shall not utilize or publish or disclose or part to third party any data or statistics or proceedings or information gathered during the course of this assignment without the written consent of Zonal Director, NCB. The consultant shall sign an undertaking of confidentiality with the NCB.
- 9. Working Hours:**  
The consultant shall have to work as per the working hours of the NCB. However, depending on the exigency of work, one may be required to work beyond office hour or on holidays, but no extra remuneration or fee would be payable.

**10. Rights of NCB:**

Selection is strictly based on the availability of vacancies in NCB Zones only. Zonal Director, NCB reserves the right to cancel and not to proceed in the matter for engagement of consultant at any stage without giving any reason, whatsoever.

**11. Termination of Engagement:**

11.1 Zonal Director, NCB may terminate the services of the Consultant, if;

- a) The consultant is unable to accomplish the assigned works
- b) Quality of accomplished work is not to the satisfaction of NCB
- c) The consultant fails in timely achievement of the milestones as decided by NCB.
- d) The Consultant is found lacking in honesty and integrity.
- e) A regular Government official is posted in the vacancy post against which the consultant has been engaged.
- f) The requirement of consultant for the work assigned ceases to exist.
- g) The undertaking given by the candidate is found false.

11.2 The engagement contract can be terminated by giving 15 days' notice in writing from either side. The termination will be without prejudice to either party's rights accrued before termination.

12. Willing retired police officers (SI/Inspector) can apply for above engagement to the NCB Zonal office of their interest. The application form may be downloaded from the NCB website [[www.narcoticsindia.nic.in](http://www.narcoticsindia.nic.in)]. The duly completed application along with requisite documents as mentioned in the application form may be sent by post / e-mail to the Zonal Director concerned so as to reach on or before **15<sup>th</sup> June 2026**. List of NCB Zonal offices and their respective jurisdiction are available at Annexure 'A'.

Incomplete applications or applications received after last date are liable to be rejected.

  
- 22/5/2024

(Rahul Mathur)  
Deputy Director (P&A)  
Narcotics Control Bureau  
e-mail: [dda-ncb@nic.in](mailto:dda-ncb@nic.in)  
contact No.:011-20867425

## Annexure- 'A'

### Details of NCB Zonal Offices

S. N.	Name of NCB Zones	Address of Zone	Contact Details	Email ID	Jurisdiction
1.	Chandigarh Zone	Narcotics Control Bureau, Plot No.4, Sector- 66, Mohali (Punjab)- 160062	0172-2780109, 2780108	<a href="mailto:zdczu-ncb@nic.in">zdczu-ncb@nic.in</a>	Mansa, Ludhiana, Hoshiarpur, Nawanshahr (Shahid Bhagat Singh Nagar), Barnala, Fatehgarh Sahib, Rupnagar, Sangrur, Patiala & Mohali (SAS Nagar) districts of Punjab, all districts of Haryana except NCR Region and All districts of Himachal Pradesh.
2.	Amritsar Zone	Narcotics Control Bureau,, P/2 Bhai Gurdasji Nagar New Amritsar (PUNJAB)	0183-2502090	<a href="mailto:zdasrzu-ncb@gov.in">zdasrzu-ncb@gov.in</a>	Amritsar, Faridkot, Fazilka, Ferozepur, Gurdaspur, Jalandhar, Kapurthala, Moga, Muktsar Sahib, Pathankot, Bathinda, and Tarn Taran districts of Punjab.
3.	Jammu Zone	Narcotics Control Bureau, House No. 322, Sector-C Sainik Colony Jammu, J&K-180011	0191-2439912	<a href="mailto:zdjmzu-ncb@nic.in">zdjmzu-ncb@nic.in</a>	All districts of Jammu Division under UTs of Jammu & Kashmir.
4.	Sri Nagar Zone	Narcotics Control Bureau, Police Housing Corporation Building, 4th Floor, Near J&K Police Headquarters, Peerbagh, Srinagar -190014.	0194-2957788	<a href="mailto:zdsnr-ncb@gov.in">zdsnr-ncb@gov.in</a>	All districts of UT Jammu and Kashmir (other than those falling under Jammu Division) and UT Ladakh
5.	Delhi Zone	Narcotics Control Bureau, West Block-1, Wing No-7, R. K. Puram, New Delhi-110066.	011-26177347	<a href="mailto:zddzu-ncb@nic.in">zddzu-ncb@nic.in</a>	1. Whole Delhi. 2. UP NCR (Meerut, Bulandshahar, Gautam Buddha Nagar, Ghaziabad, Hapur, Bagpat, Muzaffarnagar, Shamli) and 3. Haryana NCR (Faridabad, Gurgaon, Mewat, Rohtak, Sonapat, Rewari, Jhajjar, Panipat, Palwal, Bhiwani (including Charkhi Dadri), Mahendragarh and Karnal )

6.	Dehradun Zone	Narcotics Control Bureau, H. No. 8/V, Rajeshwar Nagar, Phase-1, Sahstradhara Road, Dehradun, Uttarakhand-248013	0135-2608873	<a href="mailto:ddnzu-ncb@gov.in">ddnzu-ncb@gov.in</a>	All districts of Uttarakhand, Saharanpur, Bijnor, districts, UP
7.	Lucknow Zone	Narcotics Control Bureau, B-912, Sector-A, CID Colony, Mahanagar, Lucknow – 226006	0522-2339410 0522-2339411	<a href="mailto:vzu-ncb@nic.in">vzu-ncb@nic.in</a> <a href="mailto:zdvzu-ncb@nic.in">zdvzu-ncb@nic.in</a>	Lucknow, Moradabad, Amroha, Rampur, Sambhal, Bareilly, Badaun, Pilibhit, Shahjahanpur, Agra, Firozabad, Mainpur, Mathura, Aligarh, Etah, Hathras, Kasganj, Etawah, Auraiya, Farrukhabad, Kannauj, Kanpur Nagar, Kanpur Dehat, Jalaun, Jhansi, Mahoba, Lalitpur, Hardoi, Lakhimpur Kheri, Sitapur, Hamirpur, Barabanki, Bahraich, Balrampur, Gonda, Shravasti, Unnao & Kheri districts.
8.	Gorakhpur Zone	Narcotics Control Bureau, 0827 B, Jatashankar, Dharamshala Bazaar, Gorakhpur – 273001, Uttar Pradesh	0551-2982818	<a href="mailto:zdgkp-ncb@gov.in">zdgkp-ncb@gov.in</a>	Mirzapur, Sant Ravidas, Sonbhadra, Allahabad, Fatehpur, Kaushambi, Pratapgarh, Chandauli, Ghazipur, Jaunpur, Varanasi, Faizabad, Ambedkar Nagar, Sultanpur, Amethi, Azamgarh, Ballia, Mau, Basti, Sant Kabir Nagar, Siddharthnagar, Raebareli, Banda, Chitraoot, Deoria, Gorakhpur, Kushinagar, Maharajganj districts.
9.	Ahmedabad Zone	Narcotics Control Bureau, Near Sardar Dham, Vaishnodevi Circle, Khodiyar, Ahmedabad-382421, Gujrat	079-27493094	<a href="mailto:zdazu-ncb@nic.in">zdazu-ncb@nic.in</a>	All districts of Gujarat and whole Union Territories of Daman & Diu and Dadra & Nagar Haveli.
10.	Jodhpur Zone	Narcotics Control Bureau, Sector 18/E Chopasani Housing Board, Jodhur Rajasthan-342003	0291-2710433	<a href="mailto:zdjzu-ncb@nic.in">zdjzu-ncb@nic.in</a>	Jodhpur, Shri Ganga Nagar, Bhilwara, Rajsamand, Udaipur, Dungarpur, Banswara, Pratapgarh, Chittorgarh, Bikaner, Barmer, Pali, Sirohi, Jalor, & Jaisalmer districts.

18.	Vishakhapatnam Zone	Narcotics Control Bureau, Block-B, First Floor VMRDA Vuda Complex Siripuram, Visakhapatnam Andhra Pradesh-530003.	0891-2727100	<a href="mailto:zdvszu-ncb@gov.in">zdvszu-ncb@gov.in</a>	All districts of Andhra Pradesh
19.	Cochin Zone	Narcotics Control Bureau, A-1 Block, 2nd Floor Kendriya Bhawan CPWD Kakknad Cochin, Kerala-682037	0484-2425321 0484-2425322	<a href="mailto:tmzsu-ncb@nic.in">tmzsu-ncb@nic.in</a>	All districts of Kerala & whole UT of Lakshadweep.
20.	Hyderabad Zone	Narcotics Control Bureau, 13-6-826/1/A/II/A, Opp. Pillar No. 107 Babunagar, Attapur Ring Road, Opp. Pillar No.107 of PVNR express Way, PO Golkonda, Hyderabad-500008	040-23511640	<a href="mailto:zdhszu-ncb@gov.in">zdhszu-ncb@gov.in</a>	All districts of Telangana
21.	Kolkata Zone	Narcotics Control Bureau, Plot No. DJ-2, Street No. 321, P.O. New Town Action Area-III, Rajarhat Kolkata, W.B-700160	033-23416250 033-23416254	<a href="mailto:zdkzu-ncb@nic.in">zdkzu-ncb@nic.in</a>	Bankura, Birbhum, Hooghly, Howrah, Jhargram, Kolkata, Murshidabad, Nadia, Purulia, North 24 Parganas, East Medinipur, West Medinipur, East Bardhaman, West Bardhaman, South 24 Parganas districts.
22.	Bhubaneswar Zone	Narcotics Control Bureau, Plot No. 04/9927, Sailashree Vihar Bhubaneswar Odisha-751021.	0674-2721151	<a href="mailto:bbsr-ncb@nic.in">bbsr-ncb@nic.in</a>	All districts of Odisha.
23.	Patna Zone	Narcotics Control Bureau, Karpur Thakur Sadan D & E Block-IV, CGO Complex, Rajeev Nagar Patna, Bihar-25.	0612-2565160	<a href="mailto:zdpzu-ncb@nic.in">zdpzu-ncb@nic.in</a>	All districts of Bihar
24.	Ranchi Zone	Narcotics Control Bureau, 1st Floor, Jharkhand Rajya Awas Board, Near Harmu Chowk, Ranchi, Jharkhand - 834002.	0651-2280755	<a href="mailto:rzuranchi-ncb@gov.in">rzuranchi-ncb@gov.in</a>	All districts of Jharkhand

11.	Jaipur Zone	Narcotics Control Bureau, 3rd Floor, Block-B, Kendriya Sadan, Vidhyadhar Nagar, Jaipur - 302023, Rajasthan	0141-2990001	<a href="mailto:zdjpu-ncb@gov.in">zdjpu-ncb@gov.in</a>	Ajmer, Jaipur, Hanumangar, Churu, Jhunjhunu, Sikar, Nagaur, Alwar, Bharatpur, Dausa, Dholpur, Karauli, Sawai Madhopur, Tonk, Bundi, Kota, Baran & Jhalawar districts.
12.	Indore Zone	Narcotics Control Bureau, Plot No 13, Scheme no 78 Phase -II, Vijay Nagar, Indore - 452 010, Madhya Pradesh	0731-2557700	<a href="mailto:zdindzu-ncb@nic.in">zdindzu-ncb@nic.in</a>	Indore, Mandsaur, Neemuch, Rajgarh, Harda, Dewas, Ratlam, Agar Malwa, Ujjain, Jhabua, Alirajpur, Shajapur, Dhar, Barwani, Khargone, Burhanpur & Khandwa, Betul, Hoshangabad, Sehore districts.
13.	Bhopal Zone	Narcotics Control Bureau, First floor, ISBT, Habibganj, Bhopal, M.P.-462023	0755-2993368	<a href="mailto:zdbzu-ncb@nic.in">zdbzu-ncb@nic.in</a>	Bhopal, Raisen, Sheopur, Guna, Morena, Bhind, Gwalior, Datia, Shivpuri, Ashok Nagar, Vidisha, Sagar, Tikamgarh, Chhatarpur, Panna, Damoh, Rewa, Sidhi, Satna, Singrauli, Katni, Umari, Narsinghpur, Chhindwara, Seoni, Balaghat, Mandla, Jabalpur, Niwari, Narmadapuram, Anuppur, Shahdol & Dindori districts.
14.	Mumbai Zone	Narcotics Control Bureau, 3rd Floor, Exchange Building Sport Road Ballard Estate, Mumbai-400001	022-22620428	<a href="mailto:mzu-ncb@nic.in">mzu-ncb@nic.in</a> <a href="mailto:zdmzu-ncb@nic.in">zdmzu-ncb@nic.in</a>	All districts of Maharashtra except districts under Goa Zone
15.	Goa Zone	Narcotics Control Bureau, H. NO. 924/67, Plot No. C-I, S. NO. 349/O Alto Povirim Border, Goa-403521	0832-2412030	<a href="mailto:zdgoa-ncb@nic.in">zdgoa-ncb@nic.in</a> <a href="mailto:supdt-ncb.goa@nic.in">supdt-ncb.goa@nic.in</a>	All districts of Goa Maharashtra: Sindhudurg, Kolhapur Karnataka: Uttara Kannada, Belagavi, Dharwad
16.	Bangalore Zone	Narcotics Control Bureau, Bangalore Zone 4th Floor BMTc Building Yeshwanth Pur Bangalore	080-29720586	<a href="mailto:blzu-ncb@nic.in">blzu-ncb@nic.in</a>	All districts of Karnataka except districts under Goa Zone.
17.	Chennai Zone	Narcotics Control Bureau, No.49,FD-2,II Avenue TNHB Lay Out, Ayyapakkam, Ambattur, Chennai-600077	044-26821481	<a href="mailto:zdszu-ncb@nic.in">zdszu-ncb@nic.in</a>	All districts of Tamil Nadu and whole UT of Puducherry districts.

25.	Raipur Zone	Narcotics Control Bureau, 3rd Floor, D-Wing, Central Secretariat, Sector-24, Atal Nagar, Naya Raipur, Chhattisgarh.	0771-2999912	<a href="mailto:rzuzncb@gov.in">rzuzncb@gov.in</a> <a href="mailto:rsjoshi78.ncb@mha.gov.in">rsjoshi78.ncb@mha.gov.in</a>	All districts of Chhattisgarh
26.	Guwahati Zone	Narcotics Control Bureau Guwahati Zonal Unit Amingaon, DC Office Road, North Guwahati, Kamrup Assam-781036	0361-2963252 0361-2963254	<a href="mailto:gztzu-ncb@nic.in">gztzu-ncb@nic.in</a> <a href="mailto:zdgtzu-ncb@nic.in">zdgtzu-ncb@nic.in</a>	All districts of Assam & Meghalaya
27.	Imphal Zone	Narcotics Control Bureau, Airport Road, Uchekon Changangel, Imphal, 795140 (Manipur)	0385-2422750 0385-2422758	<a href="mailto:rdimzu-ncb@nic.in">rdimzu-ncb@nic.in</a>	All districts of Manipur & Nagaland
28.	Agartala Zone	Narcotics Control Bureau, 3rd Floor, Jackson Gate Building, Lenin Sarani, Agartala, Tripura-799001	0381-2986200	<a href="mailto:agzu-ncb@gov.in">agzu-ncb@gov.in</a>	All districts of Tripura and Mizoram
29.	Itanagar Zone	Narcotics Control Bureau, Flat No. 17, 5th floor, Type IV, Officers Flat, Zoo Road, Itanagar- 791111 (Arunachal Pradesh)	0360-2911088	<a href="mailto:ltzu-ncb@gov.in">ltzu-ncb@gov.in</a>	All districts of Arunachal Pradesh
30.	Siliguri Zone	Narcotics Control Bureau, 3rd Floor, BSNL Admin Building, Ashutosh Mukherjee Road, College Para Siliguri, W.B 734001	0353-299625	<a href="mailto:slgzuzncb@gov.in">slgzuzncb@gov.in</a>	Darjeeling, Jalpaiguri, Coochbehar, North Dinajpur, South Dinajpur, Malda, kalimpong, Alipurwar districts and all districts of Sikkim.

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**APPLICATION FORMAT FOR CONSULTANT**

Photo

(Self attested)

1	Name in full (Block Letter)	
2	Father's Name	
3	Address for correspondence (with PIN CODE)	
4	Telephone/ mobile No. & Email ID	
5	Date of birth & date of retirement from Govt. Service	
6	Last post held at the time of retirement	
7	Name & address of last office from which retired	
8	PPO & LPC No. (copies to be attached)	
9	APARs for the last five years (to be attached, if available)	

10	Last pay drawn at the time of retirement including pay level (as per pay matrix 7th CPC)	
11	Educational Qualification (Matriculation, High School, Graduation, Post Graduation & other if any)	

Exam Passed	Year of Passing	College/ Board and University	Class/Division and aggregate percentage of marks (for all years/ sems.)	Plain subjects offered
12	Brief particulars of experience in Govt. Service (for the last 10 years) (Attach a separate sheet, if necessary)			
Organization	Post held	Period		Nature of work
		From	To	

13	Reward / Appreciation/ Commendation letter received during last 10 years			
14	Details of Punishment including quantum of punishment, date of punishment order, nature of misconduct.	Major Penalty		
		Minor Penalty		
15	Whether facing or ever faced any criminal or disciplinary proceedings. If yes, give details.			
16	Details of present employment (Wherever applicable)			
17	Any other information			

List of attached documents:-

(iii)  
(vi)

(i)  
(iv)

(ii)  
(v)

### Declaration

I hereby declare that all the statements and attached documents in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. I have read this document and I agree to accept the terms & conditions for engagement as Consultant. I also understand that any action can be taken against me including termination of engagement, if I am found guilty of any misrepresentation.

Signature of Candidate

Name :

Place :

Date

**UNDERTAKING OF CONFIDENTIALITY**

I, UNDERTAKE THAT SAVE AS MAY BE SPECIALLY AUTHORISED, I SHALL NEVER COMMUNICATE TO ANY PERSON OR REFER IN CONVERSATION TO ANY INFORMATION, WHICH I MAY OBTAIN OR TO WHICH I MAY HAVE ACCESS TO DURING MY ENGAGEMENT WITH NCB. I CERTIFY THAT I HAVE READ AND UNDERSTOOD SECTION 5 OF THE OFFICIAL SECRETS ACT (NO. XIX) OF 1923) UNDER WHICH CONTRAVENTION OF THIS UNDERTAKING IS A CRIMINAL OFFENCE.

SIGNATURE.....

(NAME).....

DESIGNATION.....

SIGNATURE OF HEAD OF OFFICE

\_\_\_\_\_ Zone NCB

## FORMAT OF DOSSIERS OF APPLICANT

NAME \_\_\_\_\_

Date of Birth & Date of retirement from service	Educational Qualification	Work Experience	Details of all employment after retirement	Appreciation/ Rewards/ Medals received	Details of Punishment, if any	Last Pay received	Basic Pension received at the time of retirement	APAR Grading of the last 05 years	Any other significant achievement	Remarks
1	2	3	4	5	6	7	8	9	10	11