F.No.II/4(3)/2022/Estt. — (945)
Government of India
Ministry of Home Affairs
Narcotics Control Bureau

2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi -110 029

То

Date: 000ct, 2022

The Under Secretary to the Govt. of India, Ministry of Home Affairs, IS-II Division, 2nd Floor Gallery, Major Dhyan Chand National Stadium, Near India Gate, New Delhi-110 002

Sub: Advertisement for filling up the post of Dy Director/ Zonal Director in NCB on deputation basis: Reg.

Sir,

Kindly refer to MHA (IS-II Division) OM No.I-12015/04/2022-NCB-II dated 02/09/2022 on the subject cited above.

2. In this connection, it is intimated that the vacancy circular for filling up the post of Dy Director / Zonal Director in NCB on deputation basis has been published in the Employment News dated 01-07 October, 2022. The last date of receipt of application is 60 days from the date of publication of the advertisement. A copy of the same is enclosed herewith for information please.

Yours faithfully,

Encl: As above.

(Padma Dutt) Section Officer (Estt)

Copy to :-

The Supdt (HQ/Comn), NCB Hqrs., New Delhi – For uploading the above said advt. on the NCB website please.

F. No. II/4(3)/2022/Estt./1752

Government of India Ministry of Home Affairs

Narcotics Control Bureau

2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi -110029

Date: 09 Sept, 2022

Subject: Filling up of the post of Deputy Director/Zonal Director in the Headquarters and Zones of Narcotics Control Bureau, Ministry of Home Affairs on deputation basis. Narcotics Control Bureau, Ministry of Home Affairs intends to fill up 07 (Seven) existing vacant posts of Deputy Director/Zonal Director. The vacancies may vary (increase/decrease). The selected candidates are liable to be posted anywhere in the country in any of the Zones/Headquarters of Narcotics Control Bureau. Any control total application regarding place of posting or any other issue shall not be entertained.

2. The post of Deputy Director/Zonal Director carries the pay scale in P8-3 (Rs. 15600-

39100) + Grade Pay of Rs. 7600 (pre-revised) and in the revised pay matrix Level-12 as per 7th CPC.

as per / In CPC.

3. The Recruitment Rules for the post provide for 20% of posts to be filled by promotion falling which by deputation and 80% of the posts to be filled by deputation. There is no eligible officer in the feeder grade in the Narcotics Control Bureau for promotion. Therefore, all the posts will be filled up on deputation basis.

4. The terms and conditions of the deputation will be governed by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17:06:2010, as amended

from time to time.

5. The Recruitment Rules for the post of Deputy Director/Zonal Director in the Narcotics Control Bureau provide for deputation of the officers of the Central Government or the State Government or Union Territories:

Government or the State Government or Union termiones:

(a) (i) holding analogous posts on regular basis in the parent cadre or department or (ii) with 5 year's regular service in the grade rendered after appointment thereto on a regular basis in the posts in the pay band-3, Rs. 15600-39100 with grade of pay Rs. 6600 (pre-revised) or equivalent in the parent cadre or department and (b) possessing the following educational qualifications and experience: Essential: (i) Bachelor's degree from a recognized University;

(ii) eight years' experience in enforcement of regulatory laws and collection of intelligence relating thereto.

Desirable: I) four years' experience in investigation of criminal offences including

economic offences

(ii) Working knowledge of Computer related operations including Microsoft Office
(Word, Power-Point, Excel and Access) and operation of internet.

Duties of the Zonal Director/Deputy Director

1. Enforcement of Narcotics Drugs and Psychotropic Substances Act, 1985 and other related laws; Collection & development of Intelligence regarding drug traffickers followed by

search, seizure and arrest of traffickers and their prosecution; Undertaking financial Investigation including drug money laundering and links

with terrorist activities if any; identification and destruction of lilicit opium and cannabis cultivation;

Identification and destruction of illicit opium and cannabis cultivation;
Identification and destruction of illicit Meth Labs;
Initiating action under PITNDPS Act;
Busting of Internet pharmacles;
Identification of major drug traffickers, their activities and creating a database;
Monitoring of drug situation, modus operand, routes etc.
Working on joint operations with counterpart drug law enforcement agencies of other countries and initiating controlled delivery operations.

Coordination between various Central and States drug law enforcement agencies

In India;

12. Monitoring of Lega/court matters;

13. Organization of Training Courses in Drug Law enforcement;

14. Dealing with Administration and Establishment.

15. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 04 (four) years.

17. The age limit for appointment by transfer on deputation shall be not exceeding fifty six years on the closing date of receipt of applications.

18. For the purposes of appointment on deputation basis, the service rendered on a regular by an officer prior to 1st January, 2016 or the date from which the revised paystructure based on the Seventh Central Pay Commission recommendations has been extended or shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission, except

extended or shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission, except where there has been merger of more than one pre-revised scale of pay into one grade pay or pay scale and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any up-gradation. 9. The vacancy circular may be brought to the notice of eligible officers of your cadre. The application of eligible and willing officers who can be spared at short notice in the event of their selection may be obtained in the revised Bio-data/C.V. proforms, in original, [format given] and be forwarded to the Dy Director General (HQ), Narcotics Control Bureau Headquarters, 2nd Floor, August Kranti Bhawan, Bhikaji Cama Piace, New Delhi - 110 029 along with following requisite documents so as to reach this Bureau within 60 days of publishing of this advertisement in the Employment News:-

advertisement in the Employment News:

1) Supporting certificate/documents in respect of claimed educational qualification including essential qualification of Bachelor Degree (duly attested).

11) Photo copies of APARs for the last five years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, Including GAP SheetNIC/NRC. In case, NRC is not issued, an undertaking may be provided by the Employer's/Cadre Controlling Authority with the valid reasons. (iii) Integrity Certificate iv) Vigilance Clearance certificate as per proforms v) Major/minor penalty statement for the last 10 years and vi) Cadre clearance incorporating that in the event of his/her selection, he/she will be relieved to join the post of Deputy Director/Zonal Director in NCB on deputation basis.

10. The applications received after the closing date and conditional application shall not be entertained, it may noted that in the event of their selection, the candidates will not be allowed to withdraw their candidature.

not be allowed to withdraw their candidature.

11. All applications must be routed through proper channel. No advance application will

ne antertained.

12. This issues with the approval of the Ministry of Home Affairs (IS-II Division) conveyed vide OM No.I-12015/04/2022-NCB-II dated 02/09/2022,

(Ravi Shanker Joshi)

Assistant Director (Admin) Mob: 9971597565

[BIO-DATA/CURRICULUM VITAE PROFORMA APPLICATION FOR THE POST OF DY DIRECTOR/ZONAL DIRECTOR IN

NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS] 1. Name and Address (in Block letters) 2. Date of Birth (in Christian era) Date of entry into service.
 Date of retirement under Central/State Government Rules. 4. Educational Qualifications

5. Whether Educational and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Qualifications/Experience required as men-Qualifications/Experience tioned in the advertisement/vacancy circular possessed by the officer A) Qualification B) Experience B) Experience Desirable Desirable A) Qualification B) Experience B) Experience

as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of advertisement in the Employment News.

5.2. In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries

made by you above, you meet the requisite Essential qualifications and work experience of the post.

6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as Indicated in the Bio-data) with reference to the post applied.

Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Post held on From To Pay Band and Grade Nature of Duties Pay/Pay Scale of the post held on regular Institution regular basis hting experience required for the post applied for

* Important: Pay Band & Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below

Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme

parent office/organi-

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

appointment on

deputation/contract basis, please state b) Period of

zation to which the appointment deputation/contract applicant belongs

d) Name of the post and Pay of the post held in substantive capacity in the parent organisation

9.1 Note: In case of Officers already on deputation, the applications of such officer should be forwarded by the parent Cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity

9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/

10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details

11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Government

b) State Government

c) Autonomous Organization

d) Government Undertaking

e) Universities

f) Others

Continued on page 7

	grade. ay? If yes, give the date from which to wised scale.	
and also indicate the plent	V1300 30010	AND DESCRIPTION OF THE PARTY OF
4. Total emoluments per month	Grade Pay To	al Emoluments
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5 In case the applicant belongs	to an organisation which is not follo	wing the Central
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no following details may be entire	Dearness Pay/Interim relief/	Total
Basic Pay with Scale of Pay	other Allowances etc., (With	Emoluments
and rate of increment	break-up details)	
	Las the post you app	ied
16. A Additional Information,	f any, relevant to the post you appl	
or in support of your suitability for	rovide information with regard to	
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Work experience over and a	bove prescribed in the Vacancy	
Circular/Advertisement).	(St is insufficient)	
(Note: Enclose a separate she	et, if the space is insufficient)	
16. B Achievements:	indicate information with regard to	0:
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ii) Awards/Scholarships/Official	Appreciation;	
iii) Affiliation with the profession	al bodies/institutions/societies; and	n;
iv) Patents registered in own na	me or achieved for the organization sure involving official recognition;	
v) Any research/innovative mea		
vi) Any other information.	eet, if the space is insufficient)	
47 Diease state whether you a	te abbiting in	
	Non-Government Organizations	
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18. Whether belongs to SC/ST	he vacancy circular/advertisement	and I am well awar
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in respect of Essential Quality	Callotte of coloctio	n for the post. II
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F.No.II/4(3)/2022/Estt. // 752

Government of India Ministry of Home Affairs Narcotics Control Bureau

2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110 029

Date: 97 Sept, 2022

Subject:- Filling up of the post of Deputy Director/Zonal Director in the Headquarters and Zones of Narcotics Control Bureau, Ministry of Home Affairs on deputation basis

Narcotics Control Bureau, Ministry of Home Affairs intends to fill up **07 (Seven)** existing vacant posts of Deputy Director/Zonal Director. The vacancies may vary (increase/decrease). The selected candidates are liable to be posted anywhere in the country in any of the Zones/Headquarters of Narcotics Control Bureau. Any conditional application regarding place of posting or any other issue shall not be entertained.

- 2. The post of Deputy Director/Zonal Director carries the pay scale in PB-3 (Rs.15600-39100) + Grade Pay of Rs.7600 (pre-revised) and in the revised pay matrix Level-12 as per 7th CPC.
- 3. The Recruitment Rules for the post provide for 20% of posts to be filled by promotion failing which by deputation and 80% of the posts to be filled by deputation. There is no eligible officer in the feeder grade in the Narcotics Control Bureau for promotion. Therefore, all the posts will be filled up on deputation basis.
- 4. The terms and conditions of the deputation will be governed by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
- 5. The Recruitment Rules for the post of Deputy Director/Zonal Director in the Narcotics Control Bureau provide for deputation of the officers of the Central Government or the state Government or Union Territories;
 - (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
 - (ii) with 5 year's regular service in the grade rendered after appointment thereto on a regular basis in the posts in the pay band-3, Rs.15600-39100 with grade of pay Rs.6600 (prerevised) or equivalent in the parent cadre or department: and

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(b) possessing the following educational qualifications and experience :

Essential

- (i) Bachelor's degree from a recognized University;
- (ii) eight years' experience in enforcement of regulatory laws and collection of intelligence relating thereto.

<u>Desirable</u>: i) four years' experience in investigation of criminal offences including economic offences.

(ii) Working knowledge of Computer related operations including Microsoft Office (Word, Power-Point, Excel and Access) and operation of internet.

Duties of the Zonal Director/Deputy Director

- 1. Enforcement of Narcotics Drugs and Psychotropic Substances Act, 1985 and other related laws;
- 2. Collection & development of Intelligence regarding drug traffickers followed by search, seizure and arrest of traffickers and their prosecution;
- 3. Undertaking financial investigation including drug money laundering and links with terrorist activities if any;
- 4. Identification and destruction of illicit opium and cannabis cultivation;
- 5. Identification and destruction of illicit Meth Labs;
- 6. Initiating action under PITNDPS Act;
- 7. Busting of Internet pharmacies:
- 8. Identification of major drug traffickers, their activities and creating a database;
- 9. Monitoring of drug situation, modus operandi, routes etc;
- 10. Working on joint operations with counterpart drug law enforcement agencies of other countries and initiating controlled delivery operations;
- 11. Coordination between various Central and States drug law enforcement agencies in India;
- 12. Monitoring of Legal/court matters;
- 13. Organization of Training Courses in Drug Law enforcement;
- 14. Dealing with Administration and Establishment.
- 6. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 04 (four) years.
- 7. The age limit for appointment by transfer on deputation shall be not exceeding fifty six years on the closing date of receipt of applications.

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- 8. For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended or shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission, except where there has been merger of more than one pre-revised scale of pay into one grade pay or pay scale and where this benefit will extend only for the post or posts for which that grade pay or pay scale is the normal replacement grade without any up-gradation.
- 9. The vacancy circular may be brought to the notice of eligible officers of your cadre. The application of eligible and willing officers who can be spared at short notice in the event of their selection may be obtained in the revised Bio-data/C.V. proforma, in original, [format attached] and be forwarded to the Dy Director General (HQ), Narcotics Control Bureau Headquarters, 2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi 110 029 along with following requisite documents so as to reach this Bureau within 60 days of publishing of this advertisement in the Employment News:
 - i) Supporting certificate/documents in respect of claimed educational qualification including essential qualification of Bachelor Degree (duly attested).
 - Photo copies of APARs for the last five years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, including GAP Sheet/NIC/NRC. In case, NRC is not issued, an undertaking may be provided by the Employer's/Cadre Controlling Authority with the valid reasons.
 - iii) Integrity Certificate
 - iv) Vigilance Clearance certificate as per proforma
 - v) Major/minor penalty statement for the last 10 years and
 - vi) Cadre clearance incorporating that in the event of his/her selection, he/she will be relieved to join the post of Deputy Director/Zonal Director in NCB on deputation basis.
- 10. The applications received after the closing date and conditional application shall not be entertained. It may noted that in the event of their selection, the candidates will not be allowed to withdraw their candidature.
- 11. All applications must be routed through proper channel. No advance application will be entertained.

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12. This issues with the approval of the Ministry of Home Affairs (IS-II Division) conveyed vide OM No.I-12015/04/2022-NCB-II dated 02/09/2022.

(Ravi Shanker Joshi)
Assistant Director (Admin)
Mob: 9971597565

To

- 1. The Joint Secretary (IS-II), Ministry of Home Affairs, North Block, New Delhi
- 2. All Ministries/Department of Government of India
- 3. Member (P&V), CBEC, Ministry of Finance, North Block, New Delhi
- 4. Member (P&V), CBDT, Ministry of Finance, North Block, New Delhi
- 5. The Chief Secretaries of all State/Union Territories
- The Director General, CRPF, SSB, ITBP, BSF, CISF
- 7. All DGsP of all State
- 8. The Commissioner of Delhi Police, Delhi Police Headquarters, New Delhi
- 9. The Director, CBI, IB, NCRB, DCPW, New Delhi
- 10. The DG, DRI, IP Estate, New Delhi
- 11. The Director, Directorate of Enforcement, Ministry of Finance, New Delhi
- 12. The Under Secretary to the Govt. of India, IS-II Division-NCB Section, Major Dhyan Chand National Stadium, Near India Gate, New Delhi
- 13. The Narcotics Commissioner, Central Bureau of Narcotics, Gwalior
- 14. The Deputy Secretary(UTs), MHA
- 15. I/C Computer Cell of NCB Hqrs. For uploading the circular on NCB website.
- 16. Office Copy/Guard file

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Annexure-I

BIO-DATA/ CURRICULUM VITAE PROFORMA [APPLICATION FOR THE POST OF DY DIRECTOR/ZONAL DIRECTOR IN NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS]

1,	Name and Address			
	(in Block Letters)			
2.	Date of Birth (in Christian era)			
3.	i) Date of entry into service			
	ii) Date of retirement under Central/State			
	Government Rules			
4.	Educational Qualifications			
5.	Whether Educational and other qualification			
	required for the post are satisfied. (If an			
	qualification has been treated as equivalent			
	the one prescribed in the Rules, state th	e		
	authority for the same)			
		Qualifications/experience possessed		
	mentioned in the advertisement/vacano	by the officer		
	circular	77 41 1		
	Essential	Essential		
	A) Qualification	A) Qualification		
	B) Experience	B) Experience		
	Desirable	Desirable		
	B) Qualification	C) Qualification		
	D) Experience	B) Experience		
	5.1 Note: This column needs to be ampli			
	Qualifications as mentioned in the RRs by the			
	at the time of issue of Circular and issue of Adv			
	5.2 In the case of Degree and Post Graduate subsidiary subjects may be indicated by the can			
6.	Please State clearly whether in the light of entri			
	made by you above, you meet the requisi			
	Essential Qualifications and work experience			
	the post.			
	6.1 Note: Borrowing Departments are to	provide their specific comments/views		
	confirming the relevant Essential Qualific	^		
	indicated in the Bio-data) with reference to t			
7,	Details of Employment, in chronological	order (Enclose a separate sheet duly		
	authenticated by your signature, if the space bel	ow is insufficient)		
Off	ice/ Post held From To *Pay Ba	and and Grade Nature of duties (in		
Inst		scale of the detail) highlighting		
		d on regular experience required for		
	basis.	the post applied for		
		-		

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Offi	re such benefits	nentioned. Details of ACI have been drawn by the Car	P/MA adida	te, may be indicated as	Band and Grade Pabelow.
	ce/Institution	Pay, Pay Band and Grade drawn under ACP/MA Schemes		From	То
8		ent employment i.e. Ad-hoc Quasi-Permanent or Perman			
9.	_	resent employment is held tract basis, please state-	on		
,		b) Period of appointment on deputation/contract	of wl	Name of the parent fice/organization to nich the applicant longs.	d) Name of the po and pay of the po held in substanti capacity in t parent organization
forv		of officers already on deput arent cadre/department alor		7 -	
9.2 per	Note: Informa	tion under Column-9 (c) a post on deputation outside			
	If any post he the applicant,	eld on Deputation in the particular date of return from the dother details.			
11.	Employment Please state v the name or	whether working under (ind f your employer against			
	a) Central Go b) State Govt. c) Autonomor	ovť		u u	
		nt Undertaking			
	. Please state	whether you are working i	n the	2	

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
14. Total emoluments pe	r month now drawn				
Basic Pay in the PB	Grade Pay		Total Emoluments		
Busic Fug in the FB	Grade Lay		2 Otto Zillozukitekite		
15. In case the applican	t belongs to an Organizat	ion which is	s not following the Central		
Government Pay-scales, the	e latest salary slip issued by	the Organiz	zation showing the following		
details may be enclosed.					
Basic Pay with scale of	Dearness Pay/interim relie	f/ other	Total Emoluments		
pay and rate of increment	Allowances etc., (with bre				
1 7	details)	1			
16.A Additional informa	tion, if any, relevant to the				
post you applied for in sup					
the post.	pero er y e en beneente, rer				
_	may provide information				
with regard to (i) addition					
_ ``	and (iii) work experience				
. , .	cribed in the vacancy				
circular/advertisement.)	in the vacancy				
encular/advertisement.)	-				
(Note : Fuclose a senar	ate sheet, if the space is				
insufficient)	ate sheet, if the space is				
16.B. Achievements:					
	re requested to indicate				
information with reg	re requested to indicate				
	ications and reports and				
special projects	ghin/Official				
(ii) Awards/Scholar	smp/Official				
Appreciation	the professional				
(iii) Affiliation with	_				
bodies/institutions/s	•				
(iv) Patents registe					
achieved for the org					
(v) Any research/i					
involving official re	•				
(vi) any other info					
	eparate sheet if the space				
is insufficient)					
III IIIoooo atoto vylaotk	1 1 2				
	ner you are applying for				
	ner you are applying for Absorption/Re-employment				

nel

	only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
	# (The option of "STC"/ "Absorption"/ Re- employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date :	Signature of the candidate Address
	Mobile No.
	Email ID
<u>C</u>	ountersigned

Employer/Cadre Controlling Authority with Seal)

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CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2.	Also	certified	that	

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt______
- ii) His/her integrity is certified.
- iii) His/ Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years <u>Or</u> A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

Countersigned

Employer/Cadre Controlling Authority with Seal)

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