

Urgent

F.No.II/4(3)/2024/Estt.-1549

भारत सरकार
Government of India
गृह मंत्रालय
Ministry of Home Affairs
स्वापक नियंत्रण ब्यूरो
Narcotics Control Bureau

द्वितीय तल, अगस्त क्रांति भवन,
2nd Floor, August Kranti Bhawan,
भिकाजी कामा प्लेस, नई दिल्ली-110066
Bhikaji Cama Place, New Delhi-110066

Date: 31 July, 2024

To

The Manager,
Employment News
(Publication Division)
Ministry of Information & Broadcasting,
7th Floor, Soochana Bhawan, Lodhi Road,
New Delhi-110 003

Subject : Filling up of the post of Director General (DG) in Narcotics
Control Bureau, Ministry of Home Affairs on deputation basis : Regarding

Sir,

In continuation to MHA (IS-II Division) circular No.I-12014/07/2024-NCB-II dated 12/06/2024 on the subject cited above.

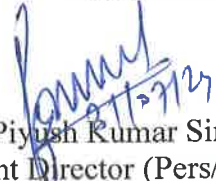
2. In this connection, I have been directed to intimate that MHA (IS-II Division) has circulated the vacancy for the post of Director General in NCB to be filled up on deputation basis vide MHA (IS-II Division) circular No.I-12014/07/2024-NCB-II dated 12/06/2024, published in the Employment News dated 22-28 June 2024 by giving four weeks' time from the date of advertisement in the Employment News.

3. Now, MHA (IS-II Division) vide its OM No.I-12014/07/2024-NCB-II dated 30/07/2024 has extended the last date of receipt of applications for the post of Director General in NCB on deputation basis upto 7th August 2024.

4. In view of the above, it is requested that MHA (IS-II Division) circular No.I-12014/07/2024-NCB-II dated 30/07/2024 [copy enclosed] may kindly be published in the Employment News **within a week's time on priority.**

Yours faithfully,

Encl : As above.


(Piyush Kumar Singh)
Assistant Director (Pers/Estt)

Copy for information to :-

1. The Dy Director (DI), NCB Hqrs.- With the request that the above said MHA circular dated 30/07/2024 may kindly be uploaded on NCB Website on priority.
2. The Under Secretary to the Govt. of India, MHA, IS-II Division, Near India Gate, New Delhi.

No. I-12014/07/2024-NCB-II
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya
IS-II Division

Room No-10, 2nd floor,
Major Dhyan Chand National Stadium,
New Delhi-110002
Dated, the 3^e July, 2024

CIRCULAR

Sub: Filling up of the post of Director General in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis- Regarding

Reference this Ministry's circular number I-12014/07/2024-NCB-II dated 16.04.2024 and I-12014/07/2024-NCB-II dated 12.06.2024 on the subject noted above. The last date for receipt of completed applications has been extended upto 7th August, 2024. Officers already applied in response to the vacancy circular dated 16.04.2024 & 12.06.2024 need not apply afresh and their applications will be considered, if otherwise eligible. Details of circular can be assessed from NCB website.



(Vandana Chaudhary)
Deputy Secretary to the Govt. of India
Tel : 23075114

To

1. All Ministries/ Departments of Government of India.
2. The Ministry of Personnel, Pension and Public Grievances, Department of Personnel and Training, EO-SM Division, North Block, New Delhi.
3. Chief Secretaries of all States/ Union Territories.
4. The Chairman, Central Board of Direct Taxes (CBDT), Department of Revenue, Ministry of Finance, North Block, New Delhi.
5. The Chairperson, Central Board of Excise and Customs, Department of Revenue, Ministry of Finance, North Block, New Delhi.
6. Joint Secretary (Police-I), MHA, North Block, New Delhi.

Copy to: -

1. The Additional Director (Admn), Narcotics Control Bureau, West Block No. 1, R K Puram, New Delhi.
2. Section Officer (IT), NIC, MHA- It is requested that the circular may be uploaded on the website of MHA.

No. I-12014/07/2024-NCB-II
Government of India/ Bharat Sarkar

Ministry of Home Affairs/ Grih Mantralaya

IS-II Division

Room No. 10, 2nd Floor, Major Dhyan Chand National Stadium, New Delhi-110002

Sub: Filling up of the post of Director General in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis- Regarding. Ref: MHA Circular Even No. dated 16.04.2024.

It is proposed to fill up 01 (one) post of Director General (DG) in the Pay Matrix Level-16/17 likely to be available w.e.f. 01.09.2024 in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis. The terms and conditions of deputation will be governed by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 & OM No. 2/6/2016-Estt.(Pay-II) dated 17.02.2016 as amended from time to time. Selected candidate will be appointed to relevant pay level of 16 or 17 depending on the level of post being held by such officer in the parent cadre and as approved by the Competent Authority. The period of deputation including deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed 5 (five) years. The Competent Authority reserves the right to revise/relax any condition.

2. The post is to be filled up on deputation basis from Officers of All India Services and Officers of other Group A Central Services:-

(a) holding analogous post on regular basis in the parent cadre or department.

(b) Possessing the following educational qualifications and experience:-

(i) Bachelor's Degree from a recognized Institute;

(ii) Eight years' experience in enforcement of regulatory laws, investigation of economic and criminal offences and collection of intelligence relating thereto.

3. Applications of willing and eligible officers, whose services can be spared without delay in the event of their selection, may be forwarded in the prescribed proforma to the undersigned alongwith the following documents so as to reach this Ministry within 04 (four) weeks from the date of this advertisement in Employment News:-

(i) Attested copies of APARs for the last 5 (five) years (up to 2022-23) duly attested by an officer not below the rank of Under Secretary to the Government of India or equivalent.

(ii) Cadre Clearance from the State Government as well as from Cadre Controlling Authority incorporating that in the event of his/her selection, he/she will be relieved to join the post of Director General in NCB on deputation basis.

(iii) Vigilance Clearance Certificate as per proforma.

(iv) Integrity Certificate.

(v) A certificate to the effect that no Major/Minor Penalty has been imposed upon the candidate during the last 10 (ten) years.

4. The maximum age limit for appointment on deputation shall not exceed 58 years as on the closing date of receipt of application. Officers on the verge of promotion/ superannuation need not apply. The incomplete application or those received after the last date shall not be entertained. Candidates shall not be allowed to withdraw their name in the event of their selection.

(V. Ganesh Kumar)

Under Secretary to the Government of India

Tel: 23071048

ANNEXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA
(APPLICATION FOR THE POST OF DIRECTOR GENERAL IN
NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS)

1.	i) Name and Address (in Block letters)	
	ii) Father's/Spouse Name	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/ State Government Rules	
4.	Educational Qualifications	
	Note: In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
5.A	Essential Criteria: Whether the officer of the All India Service or other Group 'A' Central Service is: (i) holding analogous post on regular basis in the parent cadre or department.	
5.B	Work Experience: Whether the officer is possessing 8 years' experience in enforcement of regulatory laws, investigation of economic and criminal offences and collection of intelligence relating thereto.	
6.	Please state clearly whether in the light of entries made by you in preceding columns, you meet the requisite essential criteria and work experience of the post. Note: Lending Departments are to provide their specific comments/views confirming the requisite Essential criteria and work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.	
7.	Details of Employment in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient).	
Office/ Institution	Post held on regular basis	From To Level (As per 7th CPC) of the post held on regular basis Nature of Duties (in detail) highlighting experience required for the post applied for

8. In case the present employment is held on deputation basis, please state:			
a) The date of Initial appointment	b) Period of appointment on deputation.	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organisation

8.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with cadre clearance, vigilance clearance and Integrity certificate.

8.2 Note: Information under column 8 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation.

9. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.

10. Additional details about present employment: Please state whether working under:- (Indicate the name of your employer against the relevant column).

a) Central Government	
b) State Government	
c) Autonomous Organization	
d) Government Undertaking	
e) Universities	
f) Others	

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn:

Basic Pay as per 7th CPC Matrix	Present Level in 7th CPC Matrix	Total Emoluments

14. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to):-
(i) Additional academic qualifications
(ii) Professional training and (iii) Work experience over and above prescribed in the vacancy circular/advertisement.
(Note: Enclose a separate sheet, if the space is insufficient).

14. B Achievements:
The candidates are requested to indicate information with regard to:
i) Research publications and reports and special projects;
ii) Awards/scholarships/official appreciation;
iii) Affiliation with the professional bodies/institutions/societies; and
iv) Patents registered in own name or achieved for the organization
v) Any research/innovative measure involving official recognition
vi) Any other information.
(Note: Enclose a separate sheet, if the space is insufficient)

15. Whether the officer belongs to SC/ST/OBC Category.

I have carefully gone through the Vacancy Circular/Advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Date _____ Address _____

CERTIFICATE BY THE EMPLOYER/CADRE CONTROLLING AUTHORITY

The information/details provided in the application by the applicant are true and correct as per the facts available on record. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

i) There is no Vigilance or Disciplinary case pending/contemplated against Shri/Smt/Ms. _____

ii) His/her integrity is certified.

iii) His/Her CR dossier in original/photocopies of the APARs for the last 5 years (upto 2022-23) duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

EN 12/94

(Employer/Cadre Controlling Authority with Seal)

2998/AD(A)
16/4/24

2794/ESTT
18/04/24

No. I-12014/07/2024-NCB-II
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya
IS-II Division

डी. टी. (पत्रा.)
2765
दि. 16/04/2024

Room No-10, 2nd floor,
Major Dhyan Chand National Stadium,
New Delhi-110002
Dated, the 16th April, 2024

C I R C U L A R

Subject: Filling up of the post of Director General in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis- Regarding

It is proposed to fill up 01 (one) post of Director General (DG) in the pay matrix Level- 16/17 likely to be available w.e.f. 01.09.2024 in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis. The terms and conditions of deputation will be governed by the Department of Personnel & Training's OM. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 & OM No. 2/6/2016-Estt.(Pay-II) dated 17.02.2016 as amended from time to time. Selected candidate will be appointed to relevant pay level of 16 or 17 depending on the level of post being held by such officer in the parent cadre and as approved by the Competent Authority. The period of deputation including deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed 5 (five) years. The Competent Authority reserves the right to revise/ relax any condition.

2. The post is to be filled up on deputation basis from Officers of All India Services and Officers of other Group A Central Services:-

- (a) holding analogous post on regular basis in the parent cadre or Department.
- (b) Possessing the following educational qualifications and experience:-
 - (i) Bachelor's Degree from a recognized Institute;
 - (ii) Eight years' experience in enforcement of regulatory laws, investigation of economic and criminal offences and collection of intelligence relating thereto.

3. Applications of willing and eligible officers, whose services can be spared without delay in the event of their selection, may be forwarded in the prescribed proforma to the undersigned alongwith the following documents so as to reach this Ministry within 60(sixty) days from the date of issue of this circular or advertisement in Employment News, whichever is later:

- (i) Attested copies of APARs for the last 5 (five) years (up to 2022-23) duly attested by an officer not below the rank of Under Secretary to the Government of India or equivalent,

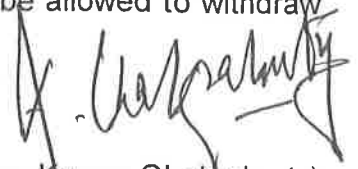
AD(A)
16/4/24

B
18/04/24
OSL

Smt. Meena Yadav
18/04

- (ii) Cadre Clearance from the State Government as well as from Cadre Controlling Authority incorporating that in the event of his/her selection, he/she will be relieved to join the post of Director General in NCB on deputation basis.
- (iii) Vigilance Clearance Certificate as per proforma,
- (iv) Integrity Certificate,
- (v) A certificate to the effect that no Major/Minor Penalty has been imposed upon the candidate during the last 10 (ten) years.

4. The maximum age limit for appointment on deputation shall not exceed 58 years as on the closing date of receipt of application. Officers on the verge of promotion/superannuation need not apply. The incomplete application or those received after the last date shall not be entertained. Candidates shall not be allowed to withdraw their name in the event of their selection.



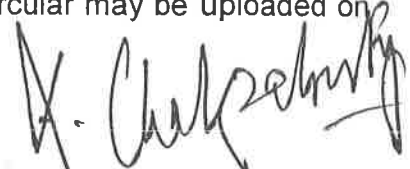
(Ajoy Kumar Chakraborty)
Under Secretary to the Government of India
Tel : 23071048

To

1. All Ministries/Departments of Government of India.
2. The Ministry of Personnel, Pension and Public Grievances, Department of Personnel and Training, EO-SM Division, North Block, New Delhi.
3. Chief Secretaries of all States/Union Territories.
4. The Chairman, Central Board of Direct Taxes (CBDT), Department of Revenue, Ministry of Finance North Block, New Delhi.
5. The Chairperson, Central Board of Excise and Customs, Department of Revenue, Ministry of Finance, North Block, New Delhi.
6. Joint Secretary (Police-I), MHA, North Block, New Delhi.

Copy to :-

1. The Deputy Director (Admn), Narcotics Control Bureau, West Block No. 1, R K Puram, New Delhi. (The Circular may be uploaded in the website of NCB) and arrange publication of the advertisement in Employment News on "Most Immediate" basis.
2. Section Officer (IT), NIC, MHA- It is requested that the circular may be uploaded on the website of MHA.



(Ajoy Kumar Chakraborty)
Under Secretary to the Government of India
Tel : 23071048

BIO- DATA/ CURRICULUM VITAE PROFORMA**(APPLICATION FOR THE POST OF DIRECTOR GENERAL IN NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS)**

1	i)Name & Address (in Block Letters)	
	ii)Father's/Spouse Name	
2	Date of Birth(in Christian Era)	
3	i)Date of entry into service	
	ii)Date of Retirement under Central/State Government Rules	
4	Educational Qualifications	
	Note : In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
5. A	<u>Essential Criteria:</u> Whether the officer of the All India Service or other Group 'A' Central Service is : (i) holding analogous post on regular basis in the parent cadre or Department.	
	<u>Work Experience:</u> Whether the officer is possessing 8 years' experience in enforcement of regulatory laws, investigation of economic and criminal offences and collection of intelligence relating thereto.	
6	Please state clearly whether in the light of entries made by you in preceding columns, you meet the requisite Essential criteria and work experience of the post.	
	Note: Lending Departments are to provide their specific comments/views confirming the requisite Essential criteria and work experience possessed by the Candidate (as indicated in the Bio- data) with reference to the post applied.	

7	Details of Employment in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient).				
Office/ institution	Post held on regular basis	From	To	Level (As per 7 th CPC) of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for
8	In case the present employment is held on deputation basis, please state:				
a) The date of initial appointment.	b) Period of appointment on deputation.	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.		
<p>8.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.</p> <p>8.2 Note: Information under column-8 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>					
9	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.				
10	Additional details about present employment.				
	Please state whether working under:- (indicate the name of your employer against the relevant column).				
	a)Central Government				
	b)State Government				
	c)Autonomous organization				

	d)Government undertaking	
	e)Universities	
	f)Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13	Total emoluments per month now drawn:	
	Basic Pay as per 7 th CPC Matrix	Present level in 7 th CPC Matrix
		Total Emoluments
14. A	<p>Additional information, if any, relevant to the post you applied for in support of your suitability for the post</p> <p>(This among other things may provide information with regard to):-</p> <p>(i) Additional academic qualifications</p> <p>(ii) Professional training and</p> <p>(iii) Work experience over & above prescribed in the vacancy circular/ advertisement</p> <p>(Note: Enclose a separate sheet, if the space is insufficient).</p>	
14. B	<p>Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <p>i) Research publications and reports and special projects</p> <p>ii) Awards/ scholarship/ official appreciation</p> <p>iii) Affiliation with the professional bodies/</p>	

	institutions/ societies and iv) Patents registered in own name or achieved for the organization v) Any research/ innovative measure involving official recognition vi) any other information (Note: Enclose a separate sheet if the space is insufficient)	
15	Whether the officer belongs to SC/ST/OBC Category.	

I have carefully gone through the Vacancy Circular/Advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date: _____

Signature Of Candidate
Address _____

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the application by the applicant are true and correct as per the facts available on record. He/ She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

1. There is no Vigilance or Disciplinary case pending/contemplated against Shri/Smt/Ms. _____.
2. His/ Her integrity is certified.
3. His/ Her CR dossier in original /photocopies of the APARs for the last 5 years (upto 2022-23) duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
4. No major or minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling Authority with Seal